

# Gwehelog Fawr Community Council Minutes Meeting Number 367

Venue: Gwehelog Village Hall on 24 April 2019 at 8.00pm

**Present: Chair :** Cllr.S Carbury, (SC) Cllr.J.Kershaw (JK), Cllr. R.Carbury,(RC), Cllr. M Godwin (MG)  
Cllr. R. Marfell (RM)

**In attendance:** the Clerk Ms. Awni, (NA), MCC County Councillor V Smith (VS)

**Members of the Public attending 0 (Note: Monmouthshire County Council is MCC)**

Item No.	Item	Action
1	<b>Apologies for Absence:</b> Cllr. J. Bayliss, (JB) Cllr.C.Kirby, (CK), <b>Declarations of Interest</b> - None declared	
2	Approval of the Minutes from the previous meeting <b>no.366</b> held on 27 March 2019 at 8.00pm. There were no proposed corrections to the minutes and they were approved as a correct record <b>proposed by Cllr MG seconded by Cllr RM. Minutes were approved.</b>	<b>Clerk to circulate</b>
3	<b>Matters arising from the minutes of the last meeting :</b> a) Highways – Missing signposts and drain cover issues reported at the last meeting by a resident have been reported to MCC who are dealing with the issues b) No further issues reported with banking provider	
4	<b>MCC update :</b> Cllr VS gave the following update: <ul style="list-style-type: none"> <li>• There are issues of modern slavery in Wales which are being taken very seriously</li> <li>• Climate champions are being established</li> <li>• Access for all -next event is at Drybridge</li> <li>• Pumping station visit was interesting and has resulted in the realignment of fans</li> <li>• The recent tribute ‘Beatles band’ evening went extremely well and was well supported</li> <li>• Village Hall coffee morning is holding a plant swap at the next event in May</li> <li>• Savings are expected to be realised from how waste is now treated</li> </ul>	
5	<b>Finance and governance – a) Internal audit</b> -the documentation for 2018-2019 was collected by the auditor on 8 April and returned on the 15 April. The invoice received from the auditor has a date error and an amendment has been requested b) Cllrs. were given the annual account information for the year 2018-2019. The interest on the account was added (£12.95) and the payment for £25 was banked. The final position against budget showed an overspend of £17.98 – a spend of £5082.54 against a budget of £5064.56. The balance taken forward to the new financial year is £4314.07. The account balance confirms this. The VAT refund for £78.37 has been applied for. c) The account balance brought forward for the new financial year 2019-20 was highlighted on the April monthly expenditure and receipt document. This was checked to match with the account record and was proposed by the Chair to be duly signed and approved. This was proposed by Cllr JK and seconded by Cllr RC. d) The detail of the invoices and costs, were presented by the Clerk. The payments included Clerk pay and expenses and the invoice submitted by the Internal auditor. Invoices were proposed for approval for payment by Cllr MG seconded by Cllr RM. All were duly authorised. The Vice Chair requested that the income expenditure details be circulated prior to the meeting. The Clerk confirmed a password protection would be required.	<b>Clerk to action</b>          <b>Clerk to action</b>
6	<b>Review of Clerk Pay</b> – Cllr JK confirmed that in conjunction with the Chair and the payroll provider, the Clerk pay had been reviewed in accordance with the nationally agreed annual uplift and this had been actioned. The annual appraisal will be arranged by Cllr JK with the Clerk.	

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<b>7</b>	<b>Review of Community Council meeting times</b> – Following discussion the Community Council members elected not to alter the meeting time which will remain at 8pm	
<b>8</b>	<b>Highways</b> – The clerk confirmed that a resident in Wainfield Lane had not had garden waste collected and this had been reported to MCC who duly made a collection. Cllr MG reported that garden waste and glass recycling had not been collected this will be reported to MCC. Concerns were raised about the amount of litter being discarded in the lanes and on verges. The village hall are organising litter picks on coffee morning days.	<b>Clerk to action</b>
<b>9</b>	<b>Reports:</b> – The Village Hall report was circulated prior to the meeting	
<b>10</b>	<b>Planning matters:</b> No planning matters to report	
<b>11</b>	<b>Questions from the public – No members of the press/public present</b>	
<b>12</b>	<b>Correspondence :</b> Correspondence list circulated prior to the meeting	
<b>13</b>	<b>Events and training :</b>	
<b>14</b>	Matters for the next meeting: Review of GDPR policy documents to be undertaken by Cllr JK Matters for AGM - election of Chair and Vice Chair positions	
	The meeting was declared closed at 8.45pm <b>Next meeting : 29 May 2019 at 8.30 pm</b> <b>The Annual Meeting will take place at 8.00pm</b>	