

Gwehelog Fawr Community Council Minutes Meeting Number 372

Venue: Gwehelog Village Hall on 30 October 2019 at 8.00pm

Present: Chair Cllr.J.Kershaw (JK), (Vice Chair), Cllr M.Godwin,(MG) Cllr Bayliss (JB),

Cllr. R. Marfell (RM), Cllr.C.Kirby, (CK),

In attendance: the Clerk Ms. Awni, (NA),

Members of the Public attending 2

(Note: Monmouthshire County Council is MCC)

Item No.	Item	Action
1	Apologies for Absence: Cllr S.Carbury (SC), Cllr R.Carbury (RC), County Councillor V Smith (VS)	
2	Declarations of Interest - none	
3	Minutes of the previous ordinary meeting no 372 held on 25 September 2019 at 8.00pm The Chair asked for it to be noted that the Agenda had stated ' To approve for accuracy the Minutes of the meeting <i>held on 31 July</i> ' when this should have read 'the Minutes of the meeting held on 25 September' This was duly corrected. There were no corrections raised in relation to the minutes. They were approved as a correct record following a proposal by Cllr MG which was seconded by Cllr JB	Clerk to post on website
4	Matters arising from the minutes of the last meeting no 371 Film night –the Chair confirmed that the donation of £300 by the Community Council to the Film night Project had been presented by him to the Chair of the Village Hall Committee at the October coffee morning. The donation had been gratefully received and accepted. A drinks license for the film night events had now been obtained and the sale of drinks will take place before and after the film. The first film night is on 8 November when Fisherman’s Friends will be shown. Planning Matter DM/2018/01641 Trostre Court Farm Barns : comments agreed by the Council had been placed on the MCC planning web page Highways – The Clerk confirmed that a response had been received re the one set of white lines put down at the junction of Longwood Farm. MCC confirm that they have no evidence of white lines existing on the opposite side of the road.	
5	MCC update : Cllr VS had sent apologies.	
6	Finance and governance – a) The Clerk had emailed the External auditors to request the outstanding audit invoice b) The Independent Remuneration Panel for Wales Draft Annual Report - February 2020 had been circulated. Comments may be fed back by 10 December. c) The Financial position for October – The income, receipt and expenditure details for the year to date were circulated prior to the meeting. Payments relating to, postage, clerk salary and paper costs totalling £189.72 were recorded. When all expenditure is made this will leave an available account balance of £5041.07. It was confirmed that there is £4521.19 remaining budget. A proposal to approve and authorise the expenditure was made by Cllr JB seconded by Cllr RM. Signatories duly authorized the withdrawal slip. The account book was initialled by the Chair as a correct record - the account balance is £5230.79 proposed by Cllr MG seconded by Cllr JB.	Cllrs to action Clerk to action
7	Budget Setting – A draft Budget setting paper for 2020-2021 had been circulated to all members by the Clerk/RFO. Details of the paper and the assumptions were then outlined by the Clerk. Councillors were asked whether there were any questions on the paper. It was confirmed that there was no financial commitment to the film night project beyond the £300 donated at this stage of the planned events. The Chair asked whether members were prepared to endorse the paper and its contents which would	Clerk to update Paper

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	<p>form the basis for the precept request. Members agreed that the budget assumptions seemed reasonable and observed that the Council website might incur additional expense to that budgeted for this year.</p> <p>The proposal to accept the 2020-21 overall budget of £6974.40 was proposed by Cllr RM and was seconded by Cllr MG. All members unanimously supported that the Council precept remain at the current level of £4500 per annum. Proposed by Cllr RM and seconded by Cllr MG. The council accepted the budget proposal paper and its contents.</p>	Clerk to confirm precept request to MCC when required
8	<p>Draft Countryside Access Improvement Plan - ROWIP – Information had been previously circulated to members regarding the MCC consultation. The Chair explained that in the draft document, it was clear that resources are inadequate to meet demand. Accessibility to open spaces and the countryside, is a big issue. Footpaths and rights of way are not necessarily being consistently maintained. There is some muddled thinking and speculative action and activities are set out. The draft is open to public comment and a link is available to view on the MCC and Community Council websites . Comments may be made to the Clerk who will send any response before the consultation closes at midnight on 26th November 2019.</p>	Clerk to action
9	<p>Policy Matters : The Environment Wales Act – there is a duty to plan and report for all town and community councils on biodiversity matters that affect us all. The clerk had circulated a draft Environment and Biodiversity Plan which had been circulated to members. The Plan sets out the commitment, actions and reporting which will be carried out. It was proposed by Cllr JB that members agree to approve and adopt the Plan and this was seconded by Cllr MG. The Council formally adopted the Plan which was signed by the Chair.</p> <p>Risk Assessment review – in the absence of Cllr RC who is the lead on this area this item will be moved to the November meeting.</p>	Clerk to post on website
10	<p>Reports – The defibrillator in the village hall is not working and attempts to obtain a repair continue.</p> <p>The Chair confirmed that the Village Hall ‘Queen’ night had been a great success and other similar events are planned. A talk on the history of Raglan is planned for early in the New Year.</p> <p>Police report – as this was not available it was agreed that the Clerk should write to the Police link person to request that a monthly report be supplied.</p>	Clerk to action
11	<p>Highway matters - At the bottom of the lane a culvert has been broken/damaged as a result of the heavy rain and bad weather.</p> <p>Tan y Fron A member of the public raised a hazard on the carriageway which will be notified to MCC for repair.</p> <p>The Chair agreed to photograph and notify the Clerk of the locations for MCC action.</p>	Chair and clerk to action
12	<p>Planning Applications received - DM/2019/01610 Great House Farm, this was shared for information only. The requested update on ‘Homestead’ Wainfield Lane, was given out by the Chair from a NRW letter (21/10/19) available on the MCC planning website. Decision awaited.</p>	
13	<p>Questions from the public – A member of the public asked who could be notified re a potential planning violation. Clerk to notify MCC.</p>	Clerk to action

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	A member of the public asked who is responsible for road safety as a road in Llancayo is being used as a cut through. Clerk to notify MCC highways. Roadside litter is still an issue.	
14	Correspondence : The Clerk confirmed that a separate list of correspondence is no longer being kept for circulation. Cllr Kirby asked about the future of recycling centres. It was agreed that the Clerk should invite the officer from MCC to come along and talk to residents about recycling generally.	Clerk to action
15	Events and training : OVW November events circulated	
16	Matters for the next meeting: 27 November Noticeboards repair – Chapel - inside has come away from the frame and requires repair and the Village hall one has a perished interior - Recycling	
	The meeting was declared closed at 9.12pm Next meeting : 27 November 2019 at 8.00 pm	