

**Gwehelog Fawr Community Council Minutes Meeting Number 378
Held virtually on line: on Wednesday 30 September 2020 at 7.30pm**

Present: Chair Cllr J Kershaw, Cllr Bayliss (JB), Cllr. R. Marfell (RM),

In attendance: the Clerk Ms. Awni, (NA)

3 members of the public attended the meeting

(Note: Monmouthshire County Council is denoted as MCC)

Item No.	Item	Action
1	The meeting was not quorate until 7.55pm due to technical difficulties. Apologies for Absence: Cllr.C.Kirby, (CK) Cllr M.Godwin, (MG),	
2	Declarations of Interest – none	
3	The Chair welcomed K Backland and Pat Stevens to the meeting and information was shared about co-option and the cllr vacancies for the Llancayo/Gwehelog ward. The Chair confirmed that Cllr Maggie Godwin of Llancayo/Gwehelog ward had sadly decided to resign with effect from 30 September, resulting in 3 vacancies for Llancayo/Gwehelog ward. The Chair confirmed that 3 individuals had stepped forward to apply for co-option. The community council will formally cease as an entity in 2022 which means that all council members will also cease to be cllrs at that point. It was proposed by Cllr JB that subject to meeting of eligibility criteria, Patricia Stevens and Kaely Backland, be co-opted to the community councillor vacancies. This was seconded by Cllr RM and all were in favour. The clerk confirmed that information will be sent out together with the declaration of office which will need to be signed. The formal office of Cllr does not become effective until the declaration of office is signed and accepted at the next meeting on the 28 October.	Clerk to action
4	Minutes of the meeting 377 were approved at the Annual Statutory meeting (ASM). Minutes of the ASM held on the 29 July 2020 will be approved at the next meeting. Election of Vice Chair - a nomination was received for Cllr R. Marfell by Cllr JB and was seconded by Cllr JK. Cllr R Marfell was elected as Vice Chair.	
5	Finance and governance – The Clerk confirmed that all papers relating to finance and regular payments made since July, had been circulated to members prior to the meeting. The clerk met with the Chair and Cllr MG on the 18 September 2020 to approve and authorize regular payments as detailed on the spreadsheet circulated. a) The financial position of actual spend against budget as at 30 September was reported as healthy with expenditure of £1783.61 against a budget of £6974.40. The Council had received the second precept payment of £1500 and the VAT refund of £50.78 for 20219-20- which were not shown as at 30/9- making a total of £5647.31 in the account. The spreadsheet would be updated for the October meeting and circulated to members. Members were asked to receive, accept and approve the Council this was proposed by Cllr RM and seconded by Cllr JB. b) The passbook balance was shown on screen but will be circulated for all members c) As Cllr MG and Cllr SC were authorized signatories, the Clerk requested that the council should now review the authorized signatories and add to them. Cllr RM and Cllr JB were proposed as signatories and this was accepted and approved. Details will require updating and the clerk will liaise with cllrs to facilitate this.	Clerk to action Clerk to action with Cllrs
6	Meeting schedule during Covid 19 pandemic A virtual meeting with members and the clerk was held on the 10 August, at which meeting times and councillor vacancies were discussed. It was agreed to start meetings at 7.30pm.	Chair and Clerk to action
7	Keith Jones the third applicant for co-option to the councillor vacancy was present during the second half of the meeting. He was welcomed by the Chair.	

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8	MCC boundary review – As expected, the MCC review will not be re-reviewed and the findings stand, which means the demise of this Community Council sadly. The garden waste consultation had been circulated for members feedback	
9	Highway matters - none reported. The Chair reported lots of activity by MCC in the lanes filling potholes	
10	Planning Applications - DM/2020/01288 and DM/2020/00933 it is understood will be reconsulting DM/2018/0800 Homestead Wainfield Lane. The application remains pending a decision of the planning committee. DM/202/00941 Members agreed that they had no objection to the application. Judicial review -nothing to report. Appeals notified -none	Clerk to Action
11	The Chair confirmed to Keith Jones that the third vacancy for Llancayo/Gwehelog ward would not be formally confirmed until after the 15 October. Assuming that the vacancy may be filled by co-option at that point, then subject to Keith Jones fulfilling the eligibility criteria the co-option process could move ahead. This was proposed by Cllr JB and seconded by Cllr RM. All candidates will receive information and the necessary forms over the next few weeks in readiness for the 28 October meeting.	Clerk to action
12	Questions from the public – none received	
13	Correspondence : All received has been circulated including the police report	
	The meeting was declared closed at 8.46 pm Next virtual meeting : 28 October 2020 at 7.30 pm	