

**Gwehelog Fawr Community Council Minutes Meeting Number 357**  
**Venue: Gwehelog Village Hall on 30 May 2018 at 8.30pm**

**Present: Chair :Cllr.S Carbury (SC), Cllr.M.Godwin, (MG) Cllr.C.Kirby, (CK),  
 Cllr.J.Kershaw, (JK), Cllr.R.Carbury (RC) Cllr.J.Bayliss (JB)**

**In attendance: the Clerk Ms. Awni, (NA),**

**Members of the Public 2 (Note: Abbreviation Monmouthshire County Council - MCC)**

Item		Action
1	<p><b>Apologies for Absence: County Councillor V.Smith,(VS)</b>  <b>Declarations of Interest</b> - None declared  <b>Chair remarks</b> : The new Chair for 2018-2019, Cllr.Simon Carbury, thanked Cllr.M.Godwin, on behalf of the Council, for her time acting as Chair of the Community Council during the year 2017-2018</p>	
2	<p>Approval of Minutes from previous meeting <b>no.356</b> held on 25 April 2018. There were no proposed changes to the minutes. Approval of minutes  <b>Proposed Cllr. CK seconded Cllr.MG</b></p>	<b>Clerk to place on website</b>
3	<p><b>Matters Arising from the minutes of the last meeting :</b>  <b>Independent Remuneration report</b> – The Independent Remuneration panel report was considered and specific determinants adopted at the AGM</p>	<b>Clerk to action</b>
4	<p><b>M.C.C. update:</b> In the absence of County Councillor VS, the Clerk summarised the information that had been shared by Cllr.Smith. The Welsh Assembly meeting planned to take place last week to discuss the Llancayo site appeal, did not take place. At present there is no alternative date set for this meeting. The member of the public present was keen to understand what action if any is planned but the management of the appeal matter rests with MCC.</p>	
5	<p><b>Finance and Governance matters :</b>  Copies of the Council Receipts and expenditure spreadsheet outlining the financial position year to date were circulated to Cllrs. The Clerk confirmed that since the last meeting a cheque for the VAT refund for 2017-2018 year, had been received for <b>£348.86</b> which needs to be deposited.  Payments relating to : Clerk expenses <b>£37.01</b>, Slingshot design Ltd website cost for GDPR Inv.1162 <b>£36</b>, Beverley &amp; Williams Accts. Ltd Inv 14220 <b>£108.00</b> were proposed <b>for payment by Cllr.MG seconded Cllr. CK</b>  The Clerk had previously circulated the internal audit report and findings to all Cllrs. The accounts were £0.98 under budget spend for the year. Variances to the previous year were explained in the narrative. The balance at the end of the year 2017-2018 in the passbook exactly matched that shown on the account figure. There was one item of note from the internal auditor recommending VAT amounts be shown in a different way to that shown previously.  The external audit dates were previously circulated to Cllrs. The posting of the notice to electors of the audit and their rights will be placed on the Council noticeboards by the 4 June 2018 and the website at <a href="http://gwehelog.org.uk/">http://gwehelog.org.uk/</a> in accordance with audit requirements that the position will need to be photographed. <b>DONE</b></p>	<p><b>Clerk to action deposit and payments</b></p> <p><b>Clerk to action</b></p>
6	<p><b>Village Hall</b> – Both of the members of the public present, confirmed how well the Elvis event had gone and was well attended</p>	
7	<p><b>Police report</b> – The Clerk had not received a report</p>	
8	<p><b>Highway matters</b> – The clerk confirmed that MCC had received notification of a number of potholes appearing locally – <b>WORK COMPLETED</b> together</p>	<b>Clerk to action</b>

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	with a request for resurfacing the sides of the road. The Chair asked the Clerk to remind MCC about the horse sign that had still not been put up. <a href="#">Reminder made to MCC</a> .	
<b>9</b>	<b>Planning</b> – Trostrey Court Farm DC/2017/01078 -NO UPDATE Appeal received – APP/E6840/D/18/3197934 Not locally relevant New Application : Agricultural farm building to house farm animals <b>DM/2018/00733</b> Kemey’s House Farm 11.5 - Cllrs discussed the present arrangements and looked at the MCC website planning page. An objection letter posted on the site was read out. Cllrs. agreed that they should receive and note the objection. Cllr.JK proposed that the Council should respond by noting the objection that had been made and sharing the resident’s concern that was outlined. All Cllrs. present unanimously agreed with the proposed response. <a href="#">NOTIFIED</a> <b>DM/2018/00748 Orchard House Trostrey Common 11. May</b> Erection of a store and garage – There were no objections noted on the application <a href="#">NOTIFIED</a> A member of the public present asked a question in relation to permission made formerly on a property boiler room. Cllr JK advised that they should contact MCC to find out details on this. MCC Enforcement Cases – NONE NOTIFIED	<b>Clerk to confirm Council comments with MCC Planning team</b>
<b>10</b>	<b>Correspondence</b> The Clerk confirmed that a letter had been received from MCC outlining the next steps as part of the Community Council review. List of letters and emails received from date of the last meeting were previously circulated to Cllrs. There were no requests for further information.	
<b>11</b>	<b>Events and training</b> The Clerk had previously circulated a number of events and training available through OVW.	
<b>12</b>	<b>General Data Protection Legislation (GDPR)</b> Cllr. Kershaw confirmed that Bill had been amended prior to the final move through Parliament which exempted Community Councils from requiring a data protection officer which was well received. The Council portfolio of documents is now complete. Cllr.JK proposed that these should be adopted and reviewed and checked each year at the AGM, as part of the Council’s annual governance process. This was proposed by Cllr.MG and seconded by Cllr.CK. In addition, Cllrs.JK and RC agreed to look at this area as part of their annual effectiveness of control review.	<b>Cllr. JK and RC to undertake as part of annual review process</b>
<b>13</b>	The Building Society passbook summary was checked and initialled by the Chair as matching the total amount recorded on the May receipt and expenditure spreadsheet.	
<b>14</b>	Matters for next meeting – Cllr JB suggested that there are potential funds that may become available during the first quarter of 2019 as part of the crackdown on crime. Grants may be open for Council application. Cllr.JB suggested that the road deterioration at Coldharbour junction <b>R61 and R62</b> be reported to MCC - <a href="#">actioned</a> The meeting was declared closed at 9.20pm <b>Next meeting :27June 2018</b>	<b>Clerk to report</b>