

Gwehelog Fawr Community Council Minutes Meeting Number 362

Venue: Gwehelog Village Hall on 31 October 2018 at 8.00pm

**Present: Chair : Cllr.S Carbury, (SC) Cllr.C.Kirby, (CK), Cllr.J.Bayliss (JB)
Cllr.M.Godwin, (MG) Cllr.R. Marfell (RM)Cllr. R.Carbury (RC)**

In attendance: the Clerk Ms. Awni, (NA), County Councillor V Smith (VS)

Members of the Public attending 0 (Note: Monmouthshire County Council is MCC)

Item No.	Item	Action
1	<p>Apologies for Absence: Vice Chair Cllr.J.Kershaw, (JK), Declarations of Interest - None declared Cllr Marfell returned his completed Register of Interests.</p>	For file
2	<p>Approval of the Minutes from the previous meeting no.361 held on 25 September 2018 at 8.00pm. There were no proposed corrections to the minutes and they were approved as a correct record proposed by Cllr CK seconded by Cllr MG. Minutes were approved.</p>	Clerk to circulate as required
3	<p>Matters Arising from the minutes of the last meeting :</p> <ul style="list-style-type: none"> a) Velothon – The Clerk confirmed that she had contacted MCC who have no firm date to consider the Velothon activities at the Scrutiny Committee. b) Highways -Cllr CK confirmed that there is highways work being undertaken around the lanes. A screen shot update from MCC had been circulated to members by the Clerk. There were no outstanding items. c) Planning – The Chair confirmed that he had been in touch with the relevant planning officer re the proposed Beeches development at Wainfield Lane. It has been confirmed that the application is on hold pending clarity on drainage issues. The Chair had made the Community Council views known to MCC and emphasised the concerns d) Recycling – the response regarding the Usk recycling facility not being able to host a shop had been previously circulated. Members felt that the wider community should be encouraged to recycle items before they are sent to landfill. Cllr MG suggested that the website should reflect this and ‘Think before you skip’ encouraged. 	<p>Clerk to follow up</p> <p>Await further information</p> <p>Clerk action</p>
4	<p>MCC update : Cllr VS confirmed that the word ‘change’ in the previous minutes should read ‘charge..’</p> <p>A recycling shop is proposed for LLanfoist. Viridor run the Usk facility, which is expensive and has an impact on car parking. Air quality in Usk has improved. Cars parked in the castle end of the town are causing an unavoidable tail back.</p> <p>Speed awareness meeting run by MCC was poorly attended.</p> <p>BAE presented their Emergency Plan to the public at County Hall and this was not well attended.</p> <p>Public Services Board met and were asked for an example of outcomes. There will be a concentration on achieving 5 outcomes.</p> <p>An officer is reviewing travel to work plans</p> <p>The Usk Learning Centre (Coleg Gwent) has been officially opened.</p> <p>The Access and Rights of Way improvement Plan is now out for consultation and has been circulated to members. The questionnaire is on the website.</p> <p>SWFA are having difficulty recruiting and retaining staff for the Usk station. The Access for all meeting is on the 23 November.</p> <p>Cabinet list of Portfolios circulated. Cllr VS has a meeting with WAG officer re a Travellers Strategy on 15 November.</p>	

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<p>5</p>	<p>Finance and Governance matters : The clerk circulated copies of the Council Receipts and expenditure spreadsheet outlining the financial position year to date. The Clerk confirmed that there had been the August £1500 precept payment, into the Council account. The Council account balance stands at £5305.32. This month payment requests: the Clerks salary October, £148.56 Clerk expenses (October) £35 and postage £0.67p. Cllr.CK proposed payment seconded by Cllr. JB. Payments were duly approved and signed. The Chair inspected the Council account and initialed the total amount on balance.</p>	<p>Clerk to action</p>
<p>6</p>	<p>Council Budget preparations: The clerk had circulated a draft budget planning document to members for the Council budget for 2019-2020. This included making provision for Independent Remuneration panel payments to Community Councils. The discretionary elements have not been considered as part of budget setting for this year. The Clerk set out that members had a number of options in relation to budget setting: keeping the precept at the same level and using reserves where there was a shortfall, increasing the precept to anticipate any shortfall or decrease the precept. It was recognised that there are a number of factors influencing the final end of year figures and there may be a shortfall against budget at the end of this financial year depending on the cost of the external audit. An invoice has not yet been received. Members did not want to raise the precept and are mindful of the reductions in budgets at MCC. It was proposed by Cllr MG to retain the precept at 2018-9 level of £4500 and this was seconded by Cllr JB. All members present were in favour.</p> <p>Members were reminded that they will need to notify the clerk if they do not wish to receive the designated £150 per annum for this financial year 2018-9. Members may do this individually by email</p> <p>Looking at the budget set aside for the Community, it was the members wish to make an annual Community Council donation to the Wales Air Ambulance which has taken place in previous years. Cllr CK proposed that a donation of £100 be made and this was seconded by Cllr JB.</p>	<p>Clerk to action</p> <p>Clerk to action</p> <p>All Cllrs to action</p> <p>Clerk to action</p>
<p>7</p>	<p>Risk Management – The Risk Register and Assessment had been undertaken very capably by Cllr RC, who went through the document and the risk assessment. It was acknowledged that a contribution in relation to GDPR had been made by the Vice Chair Cllr JK. Cllr MG commented that it was very comprehensive and set out the risks. The Chair asked whether it was the wish of the Council members to approve, ratify and adopt the Risk Register and Assessment this was proposed by Cllr RC and seconded by Cllr CK. It was agreed that an annual review would be undertaken next October.</p>	<p>Clerk to action and place on website</p>

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8	<p>Highways matters – Cllr MG had received information from a concerned resident in relation to razor wire seen in Pantyrheos Road which was also around a culvert. Concerns were raised about the risk to wildlife and the public. Cllr VS suggested that R Hoggins Head of Ops at MCC be notified without delay and cc her into the email. The Clerk would respond to the concerned resident</p> <p>A number of matters were discussed in relation to white lines requiring re painting at: The ChainBridge towards Abergavenny ,raised by Cllr RM, Cross roads at Longwood Farm ref 33.4 and 215/15 raised by Cllr CK Top of Wainfield Lane Junction of 215/7 and 215/2 raised by Cllr CK.</p> <p>Fly tipping to report to MCC at a gateway on the side of Berthllewyd Gwehelog side 33.4 at the bottom of a steep hill.</p>	<p>Email to RH sent 1/11</p> <p>Clerk response 1/11</p> <p>Clerk notified MCC 1/11</p>
9	<p>Council Reports and Communications – Police report not received</p> <p>Village hall report – Kay Davies had provided a report which was read out by Cllr MG who reported that the Hall tribute concert was a full house and a great success. Roger Leaver has been appointed as a new hall trustee.</p> <p>Cllr MG attended the OVW meeting and the speaker was an Insurance specialist. The Christmas Fair takes place on November 25 and it is advertised on the Community Council website.</p>	
10	<p>Questions from the public and press -none</p>	
11	<p>Planning – 18/10 Application number : DM/2018/01648 timber frame workshop and wood store Llandenny- Members had no comment to make</p> <p>4/10 - Application Number: DM/2018/01525 Agricultural building housing farm animals Kemeys Commander Kemeys House Farm</p> <p>4/10 - Application Number: DM/2018/01526 Agricultural building housing farm animals Kemeys Commander Kemeys House Farm</p> <p>Members had no comment to make on either of these.</p> <p>Received 30/10 DM/2018/01641 Trostrey Court Farm Barns, Trostrey Common</p> <p>The application was looked at in detail on line, to ascertain whether there would be an increase in operations. It was ascertained from the information, that the flue stack was no higher than the current one and was a replacement. It will be monitored by Natural Resources Wales. The contentious issue is the flue, however, it appears to be no higher than the existing one.</p> <p>Appeal received noted Appeal Ref: APP/E6840/C/18/3200088: Land at The Glebe, Newport Road, Magor, Enforcement matters circulated.</p>	<p>Clerk to document comments</p>
12	<p>Correspondence list for October had been circulated via email. Cllr CK given a hard copy.</p>	
13	<p>Events and training : The Clerk had previously circulated a number of events and training available through OVW.</p>	<p>Cllr RM to attend</p>
14	<p>Matters for next meeting –</p> <ul style="list-style-type: none"> • Highway issues and fly tipping • Internal auditor appointment <p>The meeting was declared closed at 9.45pm Next meeting : 28 November 2018 at 8pm</p>	